



भा.कृ.अनु.प.-केंद्रीय कपास प्रौद्योगिकी अनुसंधान संस्थान,
(भारतीय कृषि अनुसंधान परिषद)
एडनवाला रोड, माटुंगा (पूर्व), मुंबई
ICAR-CENTRAL INSTITUTE FOR RESEARCH ON COTTON TECHNOLOGY
(Indian Council of Agricultural Research)
Adenwala Road, Matunga (East), Mumbai



File No. A-12024/5/2026-Adm-I-CIRCOT

Date: 13/10/2026

WALK-IN INTERVIEW (HYBRID MODE)

Applications are invited from eligible candidates for Three (03) posts of **Young Professional-I (YP-I)** in Administration Section and Finance and Accounts Sections at ICAR-Central Institute for Research on Cotton Technology (CIRCOT), Mumbai. The appointment will be purely temporary/ contractual and co-terminus or till the completion of the project whichever is earlier.

Date and Time of Interview: 28.10.2026 at 11:00 am

Reporting date and time: 28.10.2026 at 10:00 am

Place of Walk-in-Interview (Hybrid Mode) for short listed candidates: ICAR-CIRCOT, Adenwala Road, Five Gardens, Matunga, Mumbai 400019.

Name of Post	Young Professional-I
Number of Post	Three (03) [1- Finance and Accounts Section, 2-Administration Section]
Pay/Fellowship	Rs. 30,000/- Per Month
Qualifications	A. Educational Qualification: YP-I (IT):- Graduates with at least 60% marks in Computer Application/Information Technology/Computer Science/ Artificial Intelligence/ Operating Systems/ Software Engineering/Computer Graphics. YP-I (F&A):- B.Com/BBA/BBS (With minimum 60% marks) from a recognized University/College. (With minimum 1 year of experience in relevant field). Desirable: Knowledge of final accounts, auditing, taxation, drafting of letters/notes, IT applications, virtual meeting platforms and computer skills (MS Word, Excel. PowerPoint, Tally, etc.) will be added advantage.
Age Limit	The minimum age under Young Professional category will be 21 years and maximum 45 years and relaxation of 3 years for OBC and 5 years for SC/ST and 10 years for PH candidates is permissible as per GOI rules.

The application, along with all relevant documents, should be submitted via email in a single PDF file **on or before: 25.10.2026 (05:30 pm).**

Terms and Conditions:

- i. The appointment is purely temporary & contractual and co-terminus with the project and may be terminated at any time.
- ii. Interested candidates must submit their application in the prescribed format (Annexure-I) along with self-attested copies of certificates (age, qualifications, experience, and NOC) via email to estt.circot@gmail.com, and bring all original documents at the time of the interview.
- iii. Candidates currently employed elsewhere must submit a **"No Objection Certificate" (NOC)** from their current employer. Candidates without a valid NOC will not be considered for the interview.
- iv. Place of work will be ICAR-CIRCOT, Mumbai but may need to travel to any place in India depending of project related/office work.
- v. The engagement will be for one year, extendable for two more years (01 year at a time) subject to requirement of the services of the Young Professional in the organization and satisfactory performance of the candidate after evaluation by Director ICAR-CIRCOT Mumbai. Thus maximum duration of engagement of YP in the ICAR is three years (1+1+1).
- vi. In case the candidate, after joining, wishes to resign from the position before the expiry of the contract, he/she must submit one month's notice. Failing this, the competent authority reserves the right to forfeit her consolidated emoluments.
- vii. No TA / DA will be paid for attending the interview or joining post if selected.
- viii. There is no provision for absorption/ re-employment in ICAR-CIRCOT and in ICAR after completion of time bound project.
- ix. Selected candidates should be able to join immediately or at earliest, since project is time bound.
- x. Canvassing in any form will liable to disqualify the candidature.
- xi. The decision of the Director, ICAR-CIRCOT, Mumbai will be final and binding in all aspects regarding selection to the post.

(Sd/-)

Senior Administrative Officer

APPLICATION FORMAT

Affix Recent
Photograph

1. Name of the Post applied for:_____
2. Mode of Interview (**Online/Offline**):_____
3. Name of the candidate in full (in block letters):
4. Father's / Husband's Name:
5. Marital Status : Married/ Unmarried
6. Date of birth (in Christian era as recorded in the:
Matriculation/ School leaving certificate) and
age as on closing date of application
7. Sex (Male/Female):
8. Nationality:
9. Present Address / Correspondence Address with
Pin: Code/Phone No./ Mobile No:
E-mail address:
10. Permanent Address with Pin Code:
11. Whether belong to SC/ST/OBC/Ex-servicemen/PH:
(Attested copies of such certificates from the
Competent Authority should be enclosed)
12. Education Qualifications (in chronological order):
(Attested copy of certificate in proof to be enclosed)

Sr. No	Examination Passed	Board/ University	Year of Passing	Grade/Division & % of Marks in aggregate %	Subject Passed

13. Area of study & project details:

14. Experience if any:

Sr. No	Office/Institute/ Organization	Post Held	Pay Scale/ Salary	Period From To	Nature of duties performed

15. Professional qualification, if any:

16. Additional information, if any which you would like:

to mention in support of your suitability for the post

17. Character Certificate from the Present Employer :

and from the Institute last attended

18. Research Publication if any:

19. List of enclosures:

DECLARATION: (by the candidate)

I Shri/Smt. /Ms._____ do hereby declare and certify that the information furnished in the application are correct and true to the best of my knowledge and bet i.e. I understand and agree that in the event of any information being found false or incorrect/incomplete or ineligible being detected at any time before or after selection/interview, my candidature is liable to rejected/cancelled without any notice. I shall be bound by the decision of the Director, Central Institute for Research on Cotton Technology, Adenwala Road, Matunga, Mumbai - 400 019.

Place:

Date:

(Signature of Candidate)

Name: _____

Certificate in the case of employees: (Already working in public/private organization)

TO BE CERTIFIED BY THE EMPLOYER

1. Certificate that the information furnished above are verified from the service records of the candidate and found correct.
2. Certified that no Vigilance or disciplinary case is pending or being Contemplated.
3. Certified that no minor/major penalty has been imposed on him/her during the last ten years.

Place:

Date:

(Signature with seal of Employer)